

STATE OF NEVADA
STATE EMERGENCY RESPONSE COMMISSION

ORIGINATED BY: Karen J. Kennard	ORIGINATED DATE: 09/06/02	APPROVED BY: SERC
REVISED BY: Karen J. Kennard	REVISED DATE: 4-12-07	
DATE ISSUED: 09/06/02	DATE EFFECTIVE: 09/06/02	SUBJECT: Reporting
PROCESSED BY:	SPECIAL INSTRUCTIONS:	POLICY NO: SERC 8.6

Reference: NAC 459.99151 to 459.99153, inclusive and 459.99155

PRINCIPLE:

The State Emergency Response Commission (SERC) requires proper reporting by grantees/subgrantees to provide integrity to the use of grant funds and Local Emergency Planning Committees (LEPCs) and to provide program review.

POLICY:

- A. Grantees/subgrantees are required to submit proper financial reporting pursuant to SERC policy 8.5.
- B. LEPCs and grantees/subgrantees are required to submit reports of exercises conducted pursuant to SERC Policies 8.1 and 8.3.
- C. LEPCs and grantees/subgrantees are required to report on any additional information requested by the SERC on its behalf or on behalf of granting federal agencies to include, but not limited to, the annual information requested for the Hazardous Materials Emergency Planning (HMEP) grant final report.
- D. Failure to submit proper reports pursuant to this policy may jeopardize future funding from the SERC.

PROCEDURES:

Procedures stated in the specific policies are to be followed.